



Regular Meeting Minutes
March 10, 2026

The Regular Meeting of the Board of Fire Commissioners of Spokane County Fire District 9 was held March 10, 2026, at the district's administrative office at 3801 East Farwell Road, Mead, Washington and via Zoom.

Chairman Brian Mather called the meeting to order at 6:15 p.m.

Members present were Chairman Brian Mather, Commissioner Greg Anderson, Commissioner Jim Bennett, Fire Chief Matthew Vinci, District Secretary Allison Sargent, Assistant Chief Nathan Jeffries, Assistant Chief Dan Cecil, Assistant Chief Doug Bleeker, and Division Chief Doug Strong.

Guests in Attendance: Forest Hooker and Brian Harris from TCA. Dan Walsh and Able Fisher.

All in attendance joined the Pledge of Allegiance.

Approval of the Agenda

Commissioner Bennett moved TO APPROVE THE AGENDA AS IS. The motion was seconded by Commissioner Anderson and unanimously approved.

Public Comments

No comments were received.

Approval of the Consent Agenda

Commissioner Bennett moved TO APPROVE THE MEETING MINUTES OF FEBRUARY 24, AS PRESENTED. The motion was seconded by Commissioner Anderson and unanimously approved.

Commissioner Anderson moved TO APPROVE THE BILLS AS LISTED ON THE VOUCHER APPROVAL DATED MARCH 10, 2026, BEGINNING WITH WARRANT #116056 THROUGH #116094 IN THE AMOUNT OF \$191,577.55 ALSO TO CERTIFY THE DIRECT PAY TRANSFERS IN THE AMOUNT OF \$35,856.62, PLUS THE FEBRUARY 27, 2026, PAYROLL IN THE AMOUNT OF \$817,428.31. The motion was seconded by Commissioner Bennett and unanimously approved.

Brian Harris and Forest Hooker from TCA presented the final draft report on the district's capital facilities plan. The report included introduction, assessments, needs overviews, gap analysis, improvements section, costs, and implementation timelines. About 23 people were involved in the process, including commissioners, chiefs, firefighters, labor, admin, and consultants.



Regular Meeting Minutes – March 10, 2026

Chief Reports

Chief Bleeker let the board know prevention completed 39 fire inspections in February, with 150 inspections in January. Prevention is currently working with schools participating in their Fire Drills and Lockdowns, ensuring teachers are taking the drills seriously and providing feedback to staff after drills to improve their processes. These drills are advertised and followed up with information from the principle that is sent out to parents.

Chief Vinci updated the Board on the bridge re-naming, letting them know he has received two additional letters of support. Chiefs are currently working with the Transportation Commission hoping for a hearing before the April 22nd Transportation meeting.

The districts three ambulance units are present with a public debut of one unit during Station 93's 'Coffee with the Chief'. An ambulance operations work group has been formed and is currently addressing training, deployment, cultural adjustments, and documentation for billing & insurance. Captain Spencer is developing a comprehensive training plan. A fourth until from Layton, Utah will have its floor replaced, a demo power load and cot will be installed in late April then be transported to District 9.

Academy 26-1 is in its second week. This week focuses on fireground survival skills. Christina with O2X is conducting PT with the recruits every morning over at the Union Event Center.

Chiefs recently met with a commercial real estate agent from NAI Black to discuss potential property for a new Station 99 and reviewed dark horse data to analyze the geographic area. The realtor will continue to gather more information and return with more options as there were limited options available in the desired area.

Old Business

- a) Commissioner Bennett moved TO AUTHORIZE THE BOARD OF FIRE COMMISSIONERS TO APPROVE THE LOU AND THE BOARD CHAIR TO SIGN THE LOU FOR THE FIRE CHIEF TO IMPLEMENT. The motion was seconded by Commissioner Anderson and unanimously approved.

- b) Commissioner Bennett moved TO APPROVE THE NEW BATTALION CHIEF JOB DESCRIPTION AND UPDATED JOB DESCRIPTION FOR THE RANK OF CAPTAIN AND LIEUTENANT. The motion was seconded by Commissioner Anderson and unanimously approved.

New Business

- a) Chief Vinci reviewed the February 2026 financial reports with the Board.

Executive Session

Chairman Mather announced at 7:55 p.m. that the Board was going into a 20-minute Executive



Session to review the performance of a public employee per RCW 42.30.110(1)(g).

Chairman Mather called the meeting back to order at 8:00 p.m.

With no further business, Chairman Mather adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Signed by:

A handwritten signature in black ink that reads "Allison Sargent".

84BC21F60C4F4C1...

Allison M. Sargent
District Secretary

APPROVED:

Signed by:

A handwritten signature in black ink that reads "B. Mather".

433A606D68FB476...

Chairman Brian A. Mather